



Modifications

Joint Secretariat
11.09.2019



Interreg 

Austria-Hungary 2014-2020

European Union – European Regional Development Fund



Delay



Budget changes



Change of partnership

WHAT TO DO IF...

...there are changes before contracting

A. modify anything

B. only clarify

C. mustn't change

...need to travel outside the programme region, but not planned in AF

- A. submit modification request, change AF
- B. not eligible
- C. ask for JS/MA confirmation

...new staff during implementation

- A. submit modification request, change AF
- B. modify staff cost data sheet
- C. nothing needed, FLC can verify

...a planned event is skipped / venue, or format changed, etc.

- A. submit modification request, change AF
- B. ask for written JS/MA confirmation
- C. explain in report, FLC can verify

...translation is added to existing activity/budget item

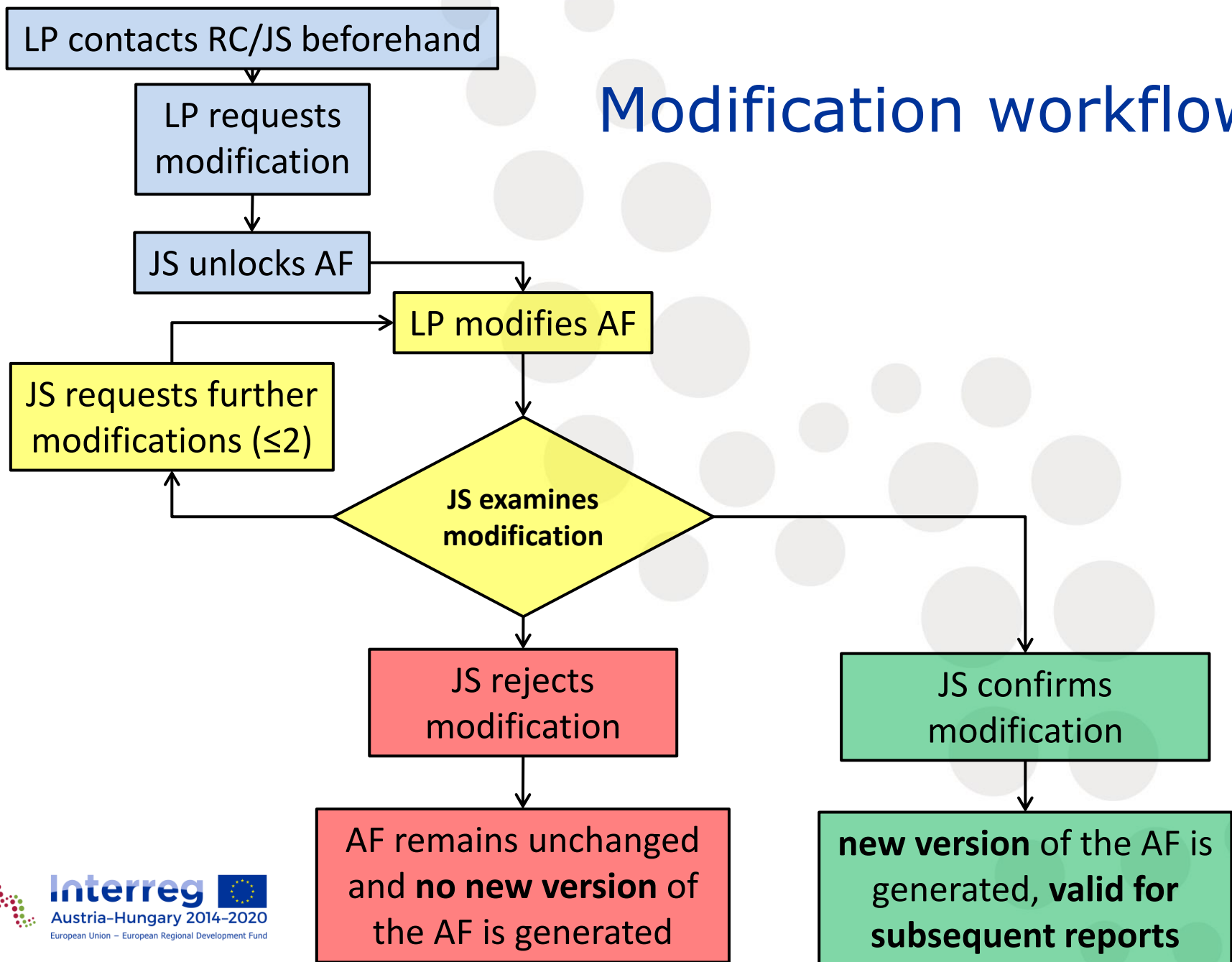
- A. submit modification request, change AF
- B. ask for written JS/MA confirmation
- C. explain in report, FLC can verify

...we want a prolongation

- A. to use rest money
- B. to achieve main outputs, objectives
- C. because the project's so successful

IF YOU NEED TO MODIFY

Modification workflow



can't... / don't... / not allowed/need to...

- include another national co-financing in closed reports
 - change certified reports
 - open a report that should be based on a modified version of the AF (e.g. changed budget btw. budget lines, or additional national financing)
 - change between flat rate and real cost staff options
 - change between certain staff cost report schemes
 - change the hourly rate if you apply the 1720 method
- +
- travel outside the programme region if not laid down in AF but specifically approved by MA/JS

Modification request details (AT)

Information (AT)

Änderungsantrag eingereicht am (Datum):	04.02.2019 12:50:23
Beantragt von:	REBEN_LP
Art der Änderung:	Change of End-Date/Duration
Comment (AT):	<p>Ersuchen um Projektverlängerung bis zum 31.12.2020</p> <p>Das Ausschreibungsprozedere auf HU Seite hat sich als sehr komplex & zeitaufwendig erwiesen, was zu einer erheblichen Verzögerung der Umsetzung geführt hat. Der HU Partner kann Ende 2019 abschließen. Die Ausarbeitung des gemeinsamen Managementplans wird danach noch einiges an Zeit beanspruchen: Nachdem die Untersuchungsergebnisse sowohl auf HU als auch auf der Seite des HU Partners gemeinsam interpretiert bzw. diskutiert, und mit externen Interessensgruppen und weiteren Stakeholdern abgestimmt. Die Interpretationen und Maßnahmenvorschläge müssen dann in den Managementplan eingebracht werden. Da der Managementplan das Kernstück und gleichzeitig der wichtigste Output des Projektes ist, halten die Partner es für sehr wichtig, sich genug Zeit für die Ausarbeitung zu lassen. Aus diesem Grund wird um Projektverlängerung um ein Jahr ersucht.</p> <p>Kérelem a projekt 2020.12.31-ig történő hosszabbítására</p> <p>A HU oldali közbeszerzési eljárás lebonyolítása a vártól sokkal összetettebbnek és időigényesebbnek bizonyult, mely a megvalósításra nézve jelentős késedelmet vont maga után. A HU vizsgálatát követően a közös kezelési terv kidolgozása időigényes feladat lesz: Amint rendelkezésre állnak mindkét oldalon a vizsgálatok eredményei, sor kerül azok közös egyeztetésére, interpretációjára. Az eredményeket a közösen megalkotott csoportokkal és további szereplőkkel. Ezt követően az interpretáció, illetve az intézkedési javaslatok megfogalmazása, papírra vetése valósul meg. Mivel a kezelési terv a projekt fő dokumentuma, ezért a partnerek számára kiemelten fontos, hogy elegendő idő álljon rendelkezésre a tartalom kidolgozására és egyeztetésére. Ezért szeretnénk a projekt 1 évvel való meghosszabbítását kérni.</p>

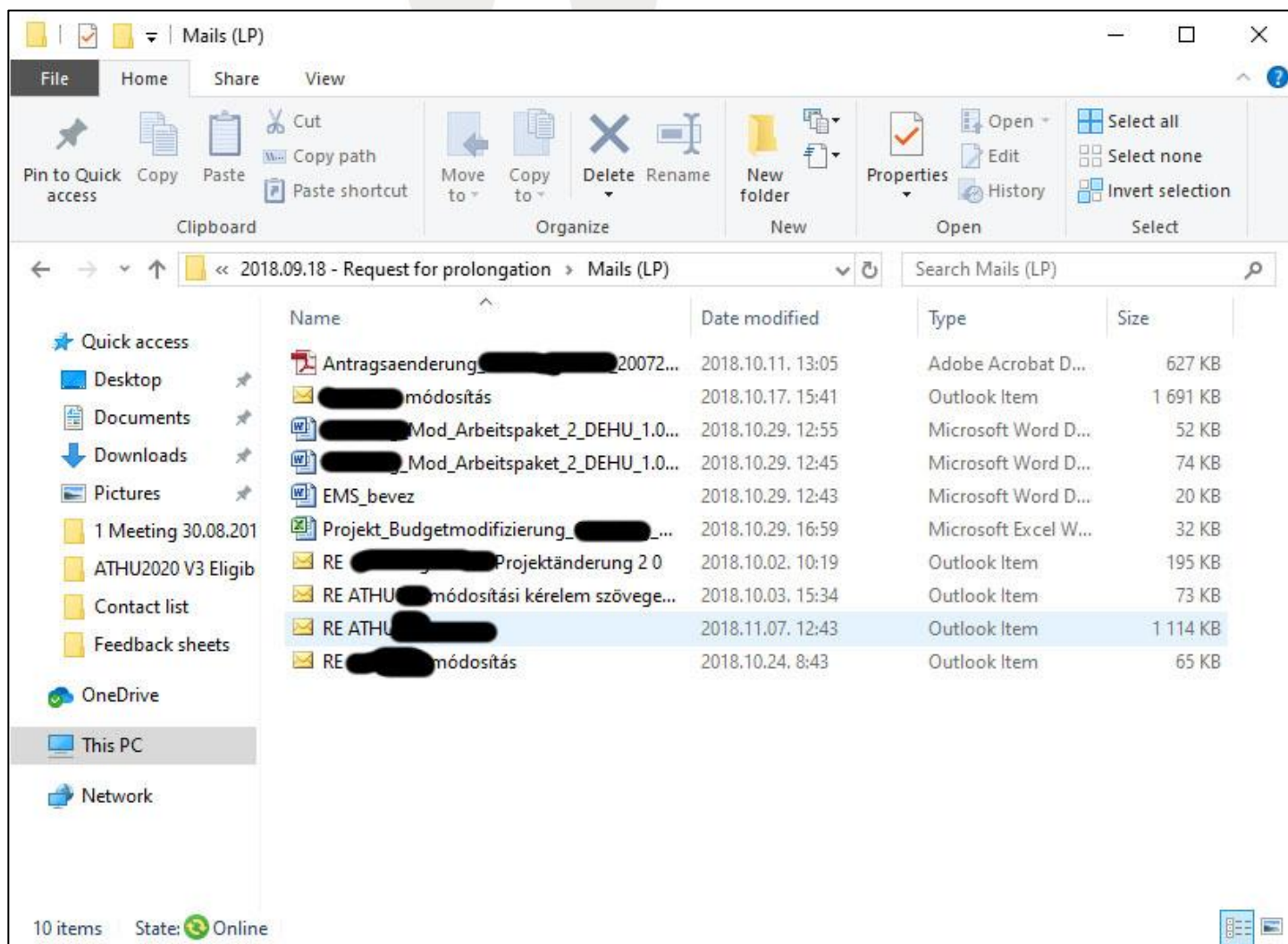
Kategorien

- Change of End-Date/Duration

Attachments (AT)

Filename (AT) ⇅	Filetype (AT) ⇅	Date (AT) ⇅	User (AT) ⇅
No records found (AT)			

don't...





don't...



Reporting

Exit

Logout

EN


electronic
monitoring
system
developed by

software



European Regional Development Fund
4.2.1b

Information

Modification request (date):

06.11.2018 12:56:58

Modification requested by:

[REDACTED]

Type of modification:

Change of Activities, Change of Budget, Change of End-Date/Duration, Change of Periods

Comment:

The reason for prolongation the duration of the project to 6 months (until 30 June 2019) is the changing needs/focus of some WP2 activities and the introduction of complementary to broader public-oriented survey activities in WP2. The planned modifications are going to be realised at the expense of residual amount of the project budget, near specific cost-transfer (see in attached excel file).

The reason for modifications content wise is on one hand the need for the involvement of the information into the project results, coming from background materials prepared for the post-2020 programming period, on the other hand, need for the stronger involvement of the general public. The project extension is explained on one hand by the timeframe of implementation of - content related amendments - modified (network meetings) and planned, new project activities (queries, roadshows) and on the other hand it becomes possible to forward the results in time for the programming entities.

The planned new activities present added values first by their professional content, secondly by their way of implementation (through methods in use). The project modifications support the original goals of the project, however the new activities are representing added-value by focusing on the post-2020 time period/thematic topics. The added value of the modified/new activities are:

- on one hand intensification the involvement of already existing regional networks into cross-border cooperation (see in T.2.2.2. Query of project actors and (institutional) experts)
- on the other hand, exploration of the relevant post 2020-topics for the already supported projects in the Program and for the potential project actors (see in T.2.2.2. and T.2.2.1. Post-2020 workshop)
- furthermore, enhancement of the involvement of general public (see in T.2.5.1. Engagement and survey of the general public via [REDACTED] roadshows).

Categories

- Change of Activities
- Change of Budget
- Change of End-Date/Duration
- Change of Periods

Attachments

Filename ↕	Filetype ↕	Date ↕	User ↕	Comment ↕
[REDACTED] ATHU030_Projekt_Budgetmodifizierung	xlsx	06.11.2018 12:49:51	[REDACTED]	
[REDACTED] ATHU [REDACTED] DE.pdf	pdf	06.11.2018 12:49:51	[REDACTED]	
[REDACTED] ATHU [REDACTED] HU.pdf	pdf	06.11.2018 12:49:51	[REDACTED]	
[REDACTED] ATHU [REDACTED] Mod Arbeitspaket 2 DEHU	docx	06.11.2018 12:49:50	[REDACTED]	


don't...

Change of Activities, Change of Budget, Change of End-Date/Duration, Change of Periods

The reason for prolongation the duration of the project to 6 months (until 30 June 2019) is the changing needs/focus. The planned modifications are going to be realised at the expense of residual amount of the project budget, near spent. The reason for modifications content wise is on one hand the need for the involvement of the information into the project, need for the stronger involvement of the general public. The project extension is explained on one hand by the project activities (queries, roadshows) and on the other hand it becomes possible to forward the results in time for the planned new activities. The planned new activities present added values first by their professional content, secondly by their way of implementation. The new activities are representing added-value by focusing on the post-2020 time period/thematic topics. The added value consists of:

- on one hand intensification the involvement of already existing regional networks into cross-border cooperation
- on the other hand, exploration of the relevant post 2020-topics for the already supported projects in the Programme
- furthermore, enhancement of the involvement of general public (see in T.2.5.1. Engagement and survey of the general public)

Report deviation from plan in PP and/or PP reports

 <https://emstest.interreg-athu.eu/ems/app/main?execution=e2s8>

80%



Problems And Solutions Found (AT)

Problems And Solutions Found Description (AT)

 HU



A magyar oldali közbeszerzési eljárás lebonyolítása a vártnál sokkal összetettebbnek és időigényesebbnek bizonyult, mely a megvalósításra nézve jelentős késedelmet vont maga után. Bár az ÉDUVIZIG adaptálta a vizsgálati programját és úgy alakította az idő- ill. megvalósítási tervét, hogy a 2 évre tervezett mintavételek és vizsgálatok elvégzését egy év alatt (tehát 2019 végéig) le tudja bonyolítani, a közös kezelési terv kidolgozása ennek ellenére időigényes feladat lesz. Mivel a kezelési terv a projekt fő elemét és ugyanakkor legfontosabb kimenetét jelenti, ezért kiemelten fontos, hogy elegendő idő álljon rendelkezésre a tartalom kidolgozására és egyeztetésére. Ezért a projekt futamideje egy évvel meghosszabbításra került (2020 végéig).

Characters (including HTML): 745 (Limit: 2000), Words: 101

 AT



Das Ausschreibungsprozedere auf der ungarischen Seite hat sich als sehr komplex und extrem zeitaufwendig erwiesen, was zu einer erheblichen Verzögerung der Projektumsetzung geführt hat. Obwohl der ungarische Partner sein Untersuchungsprogramm adaptiert und den Zeit- bzw. Umsetzungsplan so angepasst hat, dass die für 2 Jahre geplanten Probenahmen und Untersuchungen innerhalb eines Jahres (d.h. bis Ende 2019) durchgeführt werden können, wird die Ausarbeitung des gemeinsamen Managementplans danach trotzdem noch einiges an Zeit beanspruchen. Da der Managementplan das Kernstück und gleichzeitig der wichtigste Output des Projektes ist, ist es sehr wichtig, sich genug Zeit für die Ausarbeitung und Abstimmung zu nehmen. Aus diesem Grund wurde das Projekt um ein Jahr (d.h. bis Ende 2020) verlängert.

Change in the staff

Data sheet_staff costs - Microsoft Excel

	A	B	C	D	E	F	G	H	I
1	staff costs data sheet								
2									
3	Project ID:	ATHU000							
4	Acronym:	EXAMPLE AT-HU							
5	Project partner:	XYZ Verein							
6									
7	This data sheet gives an overview about <u>all</u> staff working on the project during it's implementation and the schemes/methods chosen for staff costs determined on a real cost basis. Furthermore, according to the eligibility rules of the programme, it specifies and fixes the hourly rate for the method part-time employment with a flexible number of hours worked on the project where the hourly rate is based on a standard number of 1720 hours per year (1720-method).								
8	The data sheet is an annex of the ERDF contract and shall be <u>continuously updated</u> .								
9	employee	employed by the company		staff costs incurred in the project		scheme / method	hourly rate 1.720		
10		from	to	from	to				
11	Gerhard Steiner	1993.03.01	unbefristet	2017.01.01	2019.12.31	part-time fixed %		30%	
12	Andrea Müller	2017.05.25	2017.12.31	2017.05.25	2017.12.31	full-time			
13	Ernst Musterman	2000.09.01	2020.08.31	2017.01.01	2019.12.31	part-time flexible - month			
14									

Using the staff cost data sheet

- By project start staff cost items in the AF budget should be in line with the staff cost data sheet
- During implementation the staff cost data sheet needs to be updated if changes occur
- The 1720 method can be used only if the latest documented annual gross employment costs of the concerned employee are available until contracting, the hourly rate must be fixed on the staff data sheet and cannot be changed later
- Schemes and methods are linked to persons
- Changes are limited – only part-time fixed and full-time

type		to-do	resp.	example
adaptation		report modify	LP/PP	<ul style="list-style-type: none"> • reallocation within the budget line (between budget items) • financial implementation across WPs or periods, • changed staff cost scheme (record on staff cost data sheet) • some budget items will not be used (at all) • minor modification of the work plan (alternative or additional [linked] activities, changed tools, methods, events, modified deliverables, specifications, unit prices, quantities etc.) • internal shifts in the time plan (delays, changed deadlines)
modification	minor	modify AF	JS	<ul style="list-style-type: none"> • change in the administrative elements (names, addresses, etc.) • reallocation across budget lines or across partners (budget line or partner) below 10% of total eligible project budget • changed source of national financing • changed time plan (reporting periods, deadlines) – <i>JS or MA</i>
	major	modify AF	MA	<ul style="list-style-type: none"> • reallocation across budget lines or across partners (budget line or partner) of at least 10%, up to 20% of total eligible project budget • prolongation of the time plan • partnership: legal succession
			MC	<ul style="list-style-type: none"> • major modifications of the work plan (e.g. with an influence on the main outputs) • reallocation across budget lines or across partners (budget line or partner) of at least 20% of total eligible project budget • increased project budget or changed ERDF rate (increase or decrease) • partner changes, quits

Thank you for your attention!